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SECRET

FILE

Training 5

4 February 1969

MEMORANDUM FOR: Deputy Director for Support
THROUGH : Deputy Director for Intelligence
SUBJECT : Request for Release from Liability
Incident to Agency Training

1. This memorandum contains a recommendation for your approval. Such recommendation is contained in Paragraph 4.

X1
K1
K1
2. Mr. [] a GS-13 Digital Computer Systems Administrator assigned to the DDI/Central Reference Service, was given a Career Education Award by the National Institute of Public Affairs (NIPA) and was approved by the Agency for study at the Indiana University from September 1966 to June 1967 - one academic year. The Agency's training agreement was executed and, at the time of its execution, Mr. [] fully intended to return to the Agency and continue with his career plans. He began his twelfth year with the Agency in August 1968. All except 27 months of the 11 year period has been in CRS. The exceptions include 9 months at the Indiana University under the Agency's sponsorship to the NIPA Award, a 6 month TDY to Saigon station and approximately 12 months as a member of the DDI Planning Staff. He has served in his present position as Deputy Chief, Electronic Data Processing Support Division since June 1968. Mr. [] fitness reports have consistently ranged from strong to outstanding. His work performance through his entire career has been characterized by excellence.

3. [] He has submitted his resignation to become effective on 11 February 1969 and wishes to be released from the financial liability to the Agency of \$2,496.49 incurred by Agency sponsored training (his request is attached). The training period was from September 1966 to June 1967 - a period of 9 months. He has been in duty status, subsequent to training from June 1967 to present time - a period of almost 20 months. If he remained with the Agency for an additional 7 months, the time requirement of 27 months (three times the duration of one training period) would be satisfied.

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EXCERPT
10-1-69

X1 4. In view of Mr. [] excellent record, his career status and the fact that he has served out the majority of the request time to satisfy the training agreement, it is recommended that you waive in whole the condition of the continued service agreement and that he not be required to reimburse the Agency for any expense incurred incident to this training.

JOHN K. VANCE
Director, Central Reference Service

Attachment: a/s

Concur:

X1 []
Deputy Director for Intelligence

DATE

The recommendation contained in paragraph 4 is approved.

X1 []
Deputy Director for Support

7 FEB 1969

DATE

X1 CRS/PMS: [] :dw/6691 (4 Feb. '69)

DD/S Distribution:

Orig - Returned to D/CRS

1 - DDI

2 - DDS Chrono Subject

1 - D/GTR

7 Feb. 69 - D/OTR has no objections to this recommendation being approved (for tel. conversation), etc.

7 Feb. 69 D/CRS advised by telecon that recommendation had been approved. Sub?

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31 January 1969

MEMORANDUM FOR: Deputy Director for Support
 THROUGH: Deputy Director for Intelligence
 THROUGH: Director, Central Reference Service
 SUBJECT: Request for Release from Liability per terms
 of Agency Training Agreement

REFERENCE



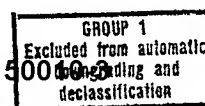
1. In 1966 I was given a Career Education Award by the National Institute of Public Affairs (NIPA). As a recipient of that award I studied at Indiana University from September 1966 to June 1967.

2. I signed a Training Agreement with the Agency in conjunction with that award with the full intention of continuing my career as an Agency employee. I have completed approximately 20 months of service since returning to duty in June 1967.

3. For career and personal reasons however, I have accepted appointment to the position of Director of Data [redacted] My resignation (previously submitted) becomes effective on 11 February 1969. I therefore respectfully request that I be released from financial liability to the Agency as defined in the subject Training Agreement.

4. I began my twelfth year with the Agency in August 1968. All except 27 months of the 11 year period have been in CRS. The exceptions include the NIPA award period described above, a six months TDY to Saigon Station from October 1964 to April 1965, and approximately one year as a member of the DDI

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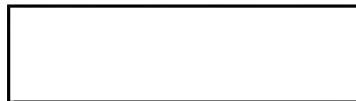


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Approved For Release 2003/04/29 : CIA-RDP84-00780R003100150010-3

SUBJECT: Request for Release from Liability per terms
of Agency Training Agreement

Planning Staff from July 1967 to June 1968. I have served
in my present position (Deputy Chief, EDP Support Division, CRS)
since June 1968.



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